**Trinity Episcopal Church- Vestry Meeting**

**19 March 2025 @ 6:30 pm**

Kids Play Children’s Museum, 61 Main Street, Torrington, CT 06790

We are an inclusive and accepting downtown community, welcoming all to join us on our journey to seek and share God’s abundant love through worship, the arts, and service in our community.

1. Call to Order
   1. 6:40 PM by Lydia Babbitt
   2. In attendance: Lydia Babbitt, Robert Naeher, Jessica Magda, Ella Frauenhofer, Richard Santiago, Lynn Skokan, Gary Grant, Robin Turpin, Naomi Cardello, Roger Coutant, Dana Farr, Recording.
   3. Process Person: Jessica Magda
   4. Time Keeper: Naomi Cardello
2. Opening Prayer and Check-in
3. Vestry formation: Dwelling in the Word. Gospel for Sunday, 23 March 2025: Luke 13:1-9
4. February Meeting Minutes: tabled until April; clerk will send out prior to next meeting
5. Reports:
   1. PIC - Not available (for the best of all possible reasons!)
   2. Senior warden: Signage has not yet been acted upon
      1. ACTION ITEM: Jessica will look into guidelines regarding public vs. private spaces and communicate back to vestry.
      2. ACTION ITEM From February Lydia and another volunteer need to survey areas with Gary, plan the signage and purchase appropriate signs for posting.
      3. Review of safe church: What is it? What are our responsibilities for staying current?
      4. Parochial report was submitted on time.
6. Motion to table warden’s report and go to Treasurer report as the treasurer has logged on to meeting: Naomi Cardello
   1. All in favor: unanimous
   2. Abstentions: none
7. Treasurer Report: Robin Turpin
   1. Received some large pledges in February and cash flow is positive. We received a $10,000 grant from the Northwest CT Community Foundation. $5,000 went to Capital Campaign for cameras; $5,000 stays in Operating Account to reduce shelter operating expenses. Mel has been very helpful in assisting the treasurer where needed.
   2. Motion to Receive treasurers report: Jessica Magda
      1. Second: Naomi Cardello
      2. Discussion: none
      3. Vote: unanimous
   3. Jessica and Ella will put together a narrative; they have been going over outstanding bills. Look for ways to get grants where possible so we still have some remaining capital campaign fund.

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1. Reports, continued:
   1. Senior and Junior Wardens – Lydia Babbitt and Roger Coutant
      1. Thank you to Ella and Vince for hosting the pancake supper
      2. Where are we with AED training?
      3. Parochial Report was submitted – thank you ***all*** for your input and participation
      4. Award from YMCA
      5. Any suggestions for candidate for assistant treasurer?
      6. Sharps Containers? Putting a sharps container doesn’t condone drug use; it prevents sharps going in wrong places (i.e, toilets). We can get four for less than $50.00 and return it when filled.
   2. Motion: 300$ to budget sharps containers and maintenance in church: Lydia Babbitt
      1. Discussion: We can add it to a grant.
      2. Voting in favor: Unanimous
      3. Abstentions: none
   3. Request for Building Use from Indivisible ([https://indivisible.org/](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Findivisible.org%2F&data=05%7C02%7Clydiab%40ogind.com%7C488f15880ad8466042d408dd632f955f%7C4b6d5fd1b68e46a38c9ba4444f47cd68%7C0%7C0%7C638775778217793367%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=W1d2JiNX%2FVYlq0QqyoqInkvkkwBEGaDmozstU%2FU36rY%3D&reserved=0)).
      1. They are a local group from Harwinton. Are they partisan? Is it consistent with our mission statement? What does it open us up to? Can we redirect them?
         1. Motion to respectfully decline the request for the use of the space: Naomi Cardello
         2. Second: Richard Santiago
         3. Discussion: Can we talk to St. James in West Hartford, who is already hosting one, see what the issues are? Can they use the library?
         4. Voting in favor: 9
         5. Abstentions: 2
   4. Building Warden - Gary Grant
      1. Gary and Lynn went to Valmark. There was a $7881 bill for extras incurred after start of project: permit for boom truck, oven wiring change, frayed wire repair, shutoff on chimney - this is all paid now. We still have a $6648.21 bill. ACTION ITEM: Gary will ask community kitchen if they can share some of this cost.
      2. We owe $941 to Valmark for the AC units for soup kitchen. We paid for the installation of the meter.
      3. UPH Air Filter Invoice $2000 (Valmark). We still owe this but they never billed us.
      4. We typically use Valmark due to experience with them, but we could begin getting competitive quotes (i.e., Bell Electrical? CT Electrical contractors?)
      5. American rooter – we owe approx. $1200 for the damage caused by needles and paper towels. $300 the first time, $900 the second time when they found the syringe.
         1. In the past Mcall’s has helped us with that toilet. Could we approach the Y? Jessica might be able to look for a $1000 grant.
      6. ACTION ITEM From Feb: Post signage throughout property about use of cameras and a list of who will have access to the camera feeds.
      7. We need to let tenants know that graffiti is not appropriate.
      8. CNG bills $3600 total, for the heating control system – it failed on circulator pumps, heated everywhere but the McCall area and chapel.
      9. Someone jacked up the heat and forgot to put it down – if you press “run” it will revert back to preprogrammed temperature.
2. Additional Business
   1. Ella suggested a date to have an appreciation event for parish after shelter closes for year? Bring the award, make food, May 4th right after church would be good. Should invite Y staff. ACTION ITEM: Ella and Lynn will plan food.
   2. Give Local is a 36-hour crowdsourcing event hosted by CT Community Foundation. Normally they don’t allow religious to participate – if they let us in with a waiver we may get peer to peer fundraising towards shelter costs. Ella will apply. Also look at Northwest Corner Gives; their next event is planned for 2026.
3. Executive session: 8:32 PM
   1. Motion to end: 8:57 Naomi Cardello
   2. Second: Jessica Magda
   3. Vote: Unanimous
4. Closing: Reading of Mission Statement by Lydia Babbitt
   1. 8:59 PM: Motion to Adjourn: Naomi Cardello
   2. Second: Jessica Magda
   3. Votes in favor: Unanimous
   4. Abstentions: none
5. Upcoming Trinity dates:

A. \*Please note meeting date change\* Next meeting Wed April 23rd at 6:30 PM

1. Episcopal church spring training starts online April 1; In person Saturday April 5.
2. May 4: parish appreciation event, following church service

Respectfully submitted,

Dana Farr, Clerk

Zoom - Meeting ID: 994 494 1441, Passcode: Trinity