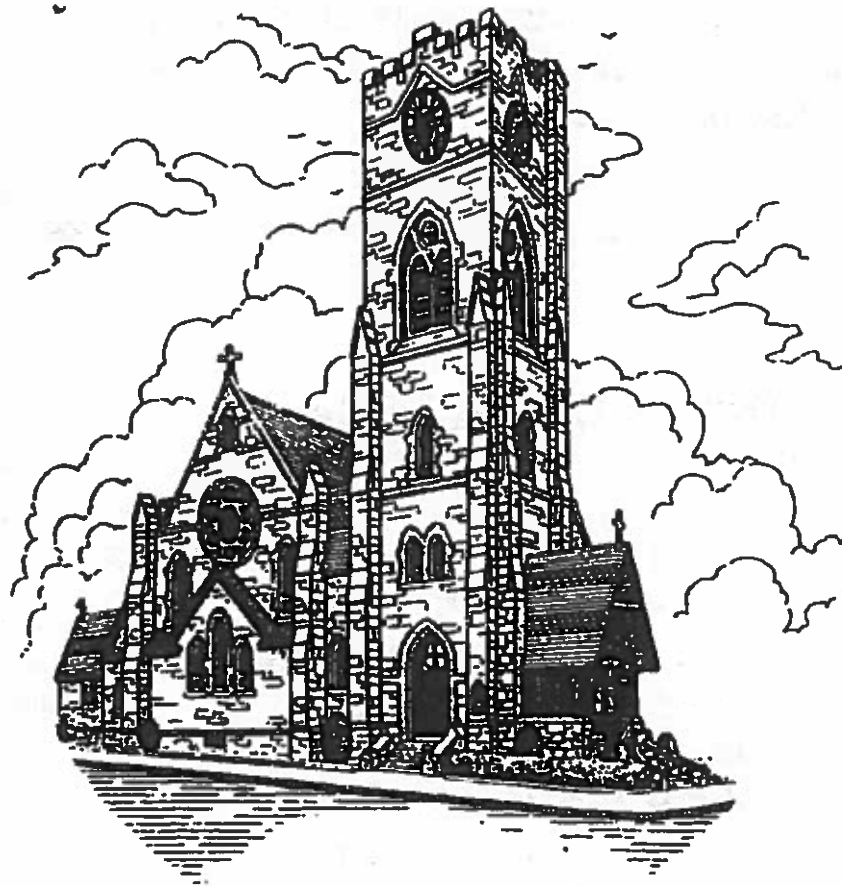


**Trinity Episcopal Church
220 Prospect Street
Torrington CT**

**179nd Annual Parish Meeting
Sunday, January 30, 2022**



Trinity Episcopal Church, Torrington, Connecticut
179th Annual Parish Meeting
January 30, 2022

Note: Meeting can be found using “Watch Now” Link on Parish Website

AGENDA

1. Call to order
2. Opening prayer
3. Update on the Acceptance of the Minutes of the 178th Annual Parish Meeting (2021)
4. Update on the Amendments to the Parish By-laws
5. Thank you to retiring Vestry members
6. Update on Election of Vestry, Officers, and Delegates
7. Review of Parish statistics and attendance for 2021
8. Calling a new priest – where we are in the process
9. Review of Senior and Junior Wardens’s report
10. Building Warden’s report
11. Review of Treasurer’s report for 2021
12. Update on Budget for 2022
13. Oral Reports/Virtual Q & A
14. Additional Business as needed
15. Adjournment with prayer and dismissal

Trinity Episcopal Church 178th Annual Parish Meeting

January 31, 2021

The meeting was called to order by Rev. Nik Combs at 10:05am. He also led us in the Opening Prayer.

The minutes of the 177th Annual Parish Meeting (2020) were updated to include the revision of 54 ballots received, and these minutes were accepted.

There was then an update on the Amendment to Parish Bylaws: 50 voted to accept it. The wardens decided to keep on Robin Turpin as treasurer. Please reach out to Fr. Nik with any concerns.

The parish thanked retiring Vestry members Roger Coutant, Beth Steinberg, Claudia Buick, and Mark Church.

There was then an update on the Election of Vestry, Officers, and Delegates: Mary Hart and Naomi Cardello will be representatives at the Annual Convention, with Roger Coutant and Alicia Kirsch as alternates.

Parish statistics and attendance from 2020 were reviewed and discussed.

Fr. Nik shared his Priest in Charge report. Senior Warden Roger Coutant and Junior Warden Jessica Magda shared the Wardens' Report. Jess thanked Roger for his long dedication and commitment to Trinity Church.

Robin spoke about the Treasurer's Report, noting our pledge yield of 105%; a \$0 ending balance for our revolving line of credit; a \$1,018,727 endowment (just over one million dollars!); \$22,000 in the Capital Campaign account; our status as a parish in good standing with the diocese (only 40% of parishes achieve this); and a raise for our office manager Melanie.

Fr. Nik then shared some Facebook comments of thanks and appreciation.

The Building Warden's Report was received without comment, followed by reports from the Music Director, Altar Guild, Eucharistic Visitors, Youth Group, Outreach to Community, Fundraising, Community Soup Kitchen, Operation Overflow, and ECCT Season of Racial Healing, Justice, and Reconciliation.

Fr. Nik delivered a closing prayer and the meeting was adjourned at 10:35am.

Respectfully Submitted,

Conrad Sienkiewicz

TRINITY EPISCOPAL CHURCH
By-Laws

(Revised and adopted at Annual Meeting: January 31, 2021)

Preamble:

This Parish shall be governed by and be in compliance with the Constitution and Canons of the Episcopal Church of the Diocese of Connecticut by the Constitution and Canons of the Episcopal Church in the United States of America and by the following By-Laws:

Article I - Membership

To be a voting member of this parish a person must:

A. Have attained the age of sixteen and have received the Sacrament of Holy Baptism, whether in this Church or in another Christian Church, and whose Baptism has been duly recorded in this Church. All members of this Church who have received Holy Communion in this Church at least three times during the preceding year are considered communicants of the Church.

It is expected that all adult members of this Church, after appropriate instructions, will have made a mature public affirmation of their faith and commitment to the responsibilities of their Baptism and will have been confirmed or received by a Bishop of the Episcopal Church or by a Bishop or a Church in communion with the Episcopal Church.

B. For at least six months prior to the meeting, have been faithful attendants at the services of this Parish unless for good cause prevented, contributors of record to its support, and faithful in working, praying, and giving for the spread of the Kingdom of God.

Article II - Governing Body

Section I

A. The direction, management and control of the property and business affairs of the Parish shall be the responsibility of the Vestry. The Vestry shall consist of eleven (11) to fourteen (14) members - five (5) officers and six (6) to nine (9) Vestry persons. The officers shall be: The Rector, the Senior Warden, Junior Warden, Treasurer, and Clerk. All duly elected Lay Delegates to the Annual Diocesan Convention, who are not serving on the Vestry, shall become ex-officio members of the Vestry with voice but without a vote. The Vestry may appoint Assistant Treasurer(s), who need not be a member of the Vestry. The Vestry may appoint a Building Warden who **is need not be** a member of the Vestry. The Vestry may appoint a Warden for Pastoral Ministries who **is need not be** a member of the Vestry.

B. ~~The Parish Clerk shall be Clerk of the Vestry ex-officio.~~ **A Vestry Clerk shall be nominated from among the Vestry members and** shall be sworn to the faithful discharge of the Clerk's duties; shall

make and preserve a full record of the proceedings of all Parish meetings and of the meetings of the Vestry.

C. There shall be a Parish Registrar appointed by the Rector and approved by the Vestry. It shall be the duty of the Parish Registrar to keep an accurate roll of the members of the Parish and those entitled to vote, and have such roll present at every Parish meeting; and shall be custodian of the files, records, and archives of the Parish.

D. The elected officers are responsible for the calling and conducting Vestry and Annual Meetings, bringing before the Vestry matters of the Parish which are within the jurisdiction of the Vestry for action and any other actions necessary for the continued welfare of the Parish. The property and all business affairs of the Parish shall be subject to the direction, management, and control of the Vestry; except that the election of a Rector, the disposition of real estate of the Parish and the borrowing or lending of money shall not be within the control of the Vestry, unless by special vote of the Parish.

E. The Rector has responsibility for the worship and spiritual jurisdiction of the Parish. He/She is also ex-officio chairperson of the Vestry and all commissions and committees of the Parish and shall at all times be entitled to the use and control of the Parish buildings and the appurtenances and furniture thereof, for the purposes of his/her office and the full and free discharge of all functions and duties pertaining thereto.

F. The Executive Committee is empowered to act on matters demanding attention when a full Vestry meeting is not feasible. This committee may authorize major expenditures when the welfare of the Parish or its property is in jeopardy, and shall report such action to the Vestry at its next meeting. The Executive Committee shall consist of the officers, (the Rector, the Wardens, the Treasurer, the Clerk,) and may include two (2) Vestrypersons appointed by the Rector and approved by the Vestry.

G. Commissions or committees may be organized as necessary to fulfill special needs of the Parish and may be requested by the Rector, the Vestry or a parishioner by submitting the request to the Vestry with an outline of objectives. Approval for said commission or committee remains with the Vestry. In general, commissions shall be responsible for ongoing, year to year Parish matters, and committees will be for time-limited issues or projects.

H. Every commission (or committee) shall have regular communication with the Vestry.

I. ~~Each year there shall be a Nominating Committee selected by the Vestry at its October meeting. Such committee shall consist of at least two (2) outgoing Vestry members and at least two (2) non-Vestry persons who are adult communicants of the Parish. Such committee shall seek out and nominate members of the Parish for positions on the Vestry, including Wardens, Treasurer, Clerk, and Vestrypersons and shall report back at the December Vestry meeting. Each person so nominated shall give written consent to the nomination. The Vestry shall be responsible for nominating members of the Parish for positions on the Vestry, including Wardens, Treasurer,~~

Clerk, and Vestry persons. The Vestry shall make these recommendations at the December meeting for the upcoming year.

J. There shall be a Parish Historian appointed by the Rector and approved by the Vestry. It shall be the duty of the Parish Historian to collect and safely maintain all manuscripts, photographs, news clippings and other memorabilia relating to the history of the Parish, not directed by any other By-Law to be kept by Parish officers, and arrange them so they are accessible for reference. The Historian may assume other duties as assigned by the Rector.

Section II - Responsibilities of Commissions or Committees

A. The Vestry shall develop the responsibilities of all commissions and committees, in cooperation with commission and committee members.

(3) Section III - Terms of Office

A. ~~Three (3)~~ Vestry persons shall be elected each year at the Annual Meeting each to serve a three (3) year term and may be re-elected as a Vestry person after an interval of at least one (1) year off the Vestry. Vestry persons may be elected to one of the four officer positions without a waiting period. A candidate for Vestry must be a voting member of the parish.

B. The officers shall be elected in even numbered years at the Annual Meeting. The Wardens must have previously served on the Vestry of the Parish. Wardens shall be elected for a two-year term but not to exceed two consecutive terms in office as Warden. The Senior Warden may be the Warden most senior in years of service as Warden. At the completion of a four-year term as Warden, the person shall be ineligible for a Parish Office or a Vestry term for at least one (1) year. The Clerk shall be elected annually, and shall serve no more than four (4) consecutive terms. The Treasurer shall be elected annually and shall serve no more than six (6) consecutive terms unless explicitly authorized by the Members of the Outgoing Vestry.

C. Two Lay Delegates to the Annual Diocesan Convention shall be elected at the Annual Meeting of the Parish to serve until the third Annual Meeting following their election, and until their successors be chosen and qualified. No person may be re-elected after serving two terms until the Annual Meeting following the Annual Meeting at which their second term expired. Immediately following the election of such delegates, the Clerk shall transmit to the Secretary of the Diocese a certificate of such election. At least one of these delegates shall be a Vestry member or serve as an ex-officio member of the Vestry.

D. Vacancies - Any vacancy occurring on the Vestry (other than the Rector) or among the Delegates to Convention due to the death of any member, or upon the resignation, refusal to serve, or other disqualifications of any Vestry person or Warden shall be filled by a majority vote of the remaining Vestry persons then in office. The successor so appointed shall serve until the next Annual Meeting of the Parish and shall be eligible for nomination to a full Vestry term.

E. A member of the Vestry who misses three consecutive regular meetings of the Vestry without good cause may be asked to resign.

Article III - Meetings

A. The Vestry shall meet on the third Wednesday evening of each month or when otherwise agreed by a vote of the majority of the Vestry. Special meetings of the Vestry shall be called by the Rector or Executive Committee or by five Vestry persons when deemed necessary.

B. The Executive Committee shall meet by a call of the Rector or any of its members.

C. The Annual Meeting shall be held on the fourth Sunday in January at the conclusion of the last morning worship service, or on some other day appointed by the Vestry. A majority vote of the voting members of the Parish present at an Annual Meeting shall elect the Officers, Vestrypersons, and Delegates and Alternates to the Diocesan Conventions; adopt a budget, and act on such other business as may properly come before the Parish. The Vestry shall within one month of the Annual Meeting revise, or cause to be revised, the roll of members of the Parish and those entitled to vote at Parish meetings, in accordance with the provisions of these By-Laws, and such roll shall be presented by the Vestry to the Annual Meeting, and when adopted by said meeting shall be the roll of that meeting.

D. Special meetings of the Parish shall be called by a vote of the Vestry or upon the written request of ten percent (10%) of the voting members of the Parish and any notice of such meeting shall be signed by the Clerk and posted or published at least one (1) week before such meeting.

E. For the purpose of clarification, the quorum for any Parish body is the majority of voting-eligible members (51%) present and voting.

Article IV - Elections

A. Officers of the Parish shall be elected by ballot. The nominee receiving the most votes in each officer category shall be declared elected. In case of a tie for any position, a run-off election shall be held for the tied positions only.

B. Vestry persons shall be elected by ballot. ~~The three (3) candidates receiving the most votes shall be declared elected.~~ The candidates receiving the most votes for the number of open positions shall be declared elected. In case of a tie for any position, a run-off election shall be held for the tied positions, only.

C. Printed ballots shall be prepared to facilitate the orderly process of voting. Qualified candidates may be nominated from the floor providing there is written consent from the person so nominated.

Article V - Business Methods in Church Affairs

Section 1 - The fiscal year shall begin January 1.

Section 2 - The following business methods shall be observed:

(1) Trust and permanent funds and all securities of whatsoever kind shall be deposited with a Federal or State Bank, or a Diocesan Corporation, or with some other agency approved in writing by the Bishop and the Finance Committee of the Diocese, under a deed of trust or an agency agreement, providing for at least two signatures on any order of withdrawal of such funds or securities. But this paragraph shall not apply to funds and securities refused by the depositors as being too small for acceptance. Such small funds and securities shall be under the care of the persons or corporations properly responsible for them.

(2) Records shall be made and kept of all trust and permanent funds showing at least the following:

- (a) Source and date.
- (b) Terms governing the use of principal and income.
- (c) To whom and how often reports of conditions are to be made.
- (d) How the funds are invested.

(3) Treasurers and Custodians, other than banking institutions, shall be adequately bonded, except treasurers or funds that do not exceed five hundred dollars at any one time during the fiscal year.

(4) Books of account shall be so kept as to provide the basis for satisfactory accounting.

(5) All accounts shall be audited annually by an independent Certified or independent Licensed Public Accountant, or by such an audit committee as shall be permitted by the Bishop and Finance Committee of the Diocese. All audit reports, any supplemental memorandum, and summaries of actions taken or to be taken to correct any deficiencies or to implement other recommendations shall be filed with the Bishop not later than 30 days following the date of such report, and in no event later than September 1 of each year, covering the financial reports of the previous calendar year.

(6) The Parish shall participate in a Diocesan Property/Casualty Insurance Program approved by the Bishop and the Diocesan Executive Council, which provides that all property (real and personal) shall be adequately insured including adequate public liability insurance and other coverages deemed necessary by the Bishop and Diocesan Executive Council, and that the premiums for said insurance program shall be paid for by the Parish.

A full-time Clergy of the Parish shall participate in a Diocesan Group Life, Medical, Dental Plan(s) approved by the Bishop and Diocesan Executive Council, which provides adequate coverage as deemed necessary by the Bishop and Diocesan Executive Council, and that the premiums for said insurance shall be paid by the Parish.

Article VI - Amendments

A. These By-Laws may be repealed, suspended or amended at any Special or Annual Meeting called in accordance with these By-Laws by two-thirds (2/3) vote of those members present and voting. Proposed

amendments must be submitted to the Clerk at least thirty (30) days prior to the meeting to assure their distribution to all parishioners for their consideration.

Article VII - Parliamentary Procedure

- A. Interpretation of these By-Laws is governed by the Constitution and Canons of the Episcopal Church and the Diocese of Connecticut as well as the latest edition of Robert's Rules of Order.
- B. Any articles of the By-Laws can be suspended by the approval of two-thirds (2/3) of the Vestry and approved by the Annual Meeting.

Article VIII - Effective Date

- A. These By-Laws were adopted by a two-thirds (2/3) majority vote of the members of the Parish present and shall be effective and govern the proceedings of the Parish as of this date.

Note: Parish By-Laws do not require the approval of the Diocese of Connecticut.

Worship Attendance 2021

Worship attendance 2021 continued to be effected due to the Covid-19 Pandemic. Although restrictions in public gatherings changed in June we saw an increase in attendance in April as Parishioners became more comfortable in attending in-person worship. We continue to provide On Line Streaming Virtual Worship Service for those unable to join us in person.

Sunday In				Sunday In			
January	Person	Virtual	Total	July	Person	Virtual	Total
03-Jan	15	44	59	04-Jul	35	21	56
10-Jan	12	68	80	11-Jul	30	12	42
17-Jan	14	42	56	18-Jul	32	14	46
24-Jan	9	77	86	25-Jul	30	18	48
31-Jan	10	118	128	Annual Meeting			
February				August			
07-Feb	10	52	62	01-Aug	32	13	45
14-Feb	14	68	82	08-Aug	30	15	45
21-Feb	16	46	62	15-Aug	35	18	53
28-Feb	13	43	56	22-Aug	30	12	42
March				September			
07-Mar	16	37	53	05-Sep	40	23	63
14-Mar	14	29	43	12-Sep	31	12	43
21-Mar	17	50	67	19-Sep	43	11	54
28-Mar	15	67	82	Palm Sunday			
April				October			
04-Apr	38	71	109	Easter Sunday			
11-Apr	25	14	39	03-Oct	44	19	63
18-Apr	28	62	90	10-Oct	31	9	40
25-Apr	20	18	38	17-Oct	42	11	53
May				November			
02-May	38	22	60	07-Nov	39	20	59
09-May	40	20	60	14-Nov	36	11	47
16-May	39	37	76	21-Nov	49	8	57
23-May	41	21	62	28-Nov	45	9	54
30-May	29	24	53	December			
June				05-Dec	46	12	58
06-Jun	31	23	54	12-Dec	45	11	56
13-Jun	24	25	49	19-Dec	47	5	52
20-Jun	39	14	53	26-Dec	24	11	35
27-Jun	37	21	58	Grand Total 52 worship weeks			
					1607	1471	3078
Average weekly attendance for 52 weeks					31	28	59

2021 - Burials – Baptisms – Confirmations - Marriages

Burials - 3

Francis (Frankie) Pardon

Francis (Frank) Michael Cardello, III

Anne Vaccarelli

Baptisms - 0

Confirmations – 1

Lauren Jeannin

Marriages – 0

Wardens Report- Year of 2021

Albert Einstein once said, "The measure of intelligence is the ability to change." Well that must mean that we as a parish are a bunch of geniuses. Between dealing with the ongoing pandemic and now our clergy transition, 2021 brought us nothing but change. However, we have adapted with acuity and grace.

This year, we were lucky to be able to bring back a few things that are near and dear to us: music from the choir, fellowship during coffee hours, and fulfillment from eucharist. They don't look quite the same as they have in the past but I think they've made us appreciate what we have even more.

Our music director, Timothy Wallace, has continued to bring us beautiful music to add to the services. The choir may be smaller, but the caliber of music produced still adds a richness to the service that was missed last year. A big thank you to Newlin Keen for keeping our online services up and running week in and week out. We've been so blessed to continue to be able to stay connected even when we can't be together and it's all thanks to him. Tim also made it a priority to work with the vestry to update our Facilities Usage Agreement so that outside groups can utilize our space while respecting its integrity and worth.

Our vestry has continued their calls to check in on our parishioners and we've also been able to get back to delivering eucharist. During the Christmas season this year, we also went out to carol for some of our homebound parishioners. It was such a wonderful experience that we definitely want to make it an annual event, hopefully adding more than one day so even more people can participate!

We're slowly bringing back our after church coffee hours. It's amazing how some small talk over a donut and a cup of Joe can soothe the soul. We hope to make this a more regular occurrence in 2022.

Lots has gone on behind the scenes as well. We have continued to stay in tune with the bishops via weekly Zoom meetings which has allowed us to get a feel for how we're doing compared to other parishes in the state, especially in terms of dealing with ongoing Covid challenges. We had two delegates, Jean Nadle and Naomi Cardello, attend the virtual Diocesan Convention in the fall. Conrad Sienkiewicz also has done a stellar job coordinating the REEL TO REAL movie series to continue the discussion on racial justice with other churches in the area.

We continue to have a beautiful building, both inside and out thanks to the efforts of the Altar Guild and Garden Guild. Additionally, working behind the scenes we have to thank Gary Grant and Robin Turpin. Gary takes care of so many of the day to day issues that arise in this space, and we are gifted to have someone with this engineering background to troubleshoot the frequent surprises of worshiping in an old building. Robin puts in many hours a week and we couldn't ask for a better steward of our financial resources. She has vision, and yet pays

attention to the smallest details. Thank you to all you wonderful folks who help us continue to answer God's call from this space.

The biggest change we've had to face has obviously been Fr. Nik's departure at the end of October. However, he really set in motion certain things to help us be successful in the interim while we wait for our next priest. We now have around eight Lay Preachers and several Lay Ministers who are able to lead Morning Prayer. It's been reassuring to know that while we may not be able to have a supply priest every week, we can still have a gratifying service experience.

2021 was another challenging year for everyone, but learning how to adapt to the changes it brought can do nothing but make us smarter and more connected as a community.

Respectfully submitted,

Dr. Jessica Magda, Senior Warden
Alicia Kirsch, Junior Warden

Building Warden Report for 2021

In 2021, we have completed a few more of the small projects listed below, plus, a variety of other building projects completed on this 179-year-old church.

These projects are being funded by the capital budget.

- Replaced an old hot water heater in the boiler room.
- Installed new wiring circuits for the Soup Kitchen new equipment caused by pandemic to meet code requirements.
- We did a makeover of a small office in the rectory, which included new LED lights, new ceiling tiles, new electrical fixtures, painting the walls and a new laminate flooring with molding.

The following projects have been completed or are in process. These projects are being funded by the operating budget.

- Plumbing projects:
Fixing the toilet backups in the church school caused by sewage pump blockage.
- Electrical projects completed.
Replaced timer from rear lights that had failed.
Repaired some light fixtures and changed some bulbs.
- Telecommunications Technology
The installing of security cameras in various locations has been delayed by the pandemic.
This project will be completed at a later date.

All this has used our money, volunteer hours and, managing contractors that were hired.

Gary Grant
Building Warden

Trinity Episcopal Church
Torrington, CT
**Music Director's
Annual Report for 2021**

February 2, 2021, will mark my two years as Music Director here at Trinity and like to thank everyone for your continued support for my work here. A year ago we began to restore some singing of hymns after no singing at all. This past fall, the choir started up again after what seemed like an impossible period. We now have two additional singers in the choir – Dana Farr, alto and Jack Ricketts, tenor.

We did purchase a new ladder to insure the safety of our talented team of organ tuners who have to climb up into the narrow chambers of pipes.

The piano has continued to be tuned more regularly and the action has been regulated along with some revoicing of the hammers. These are all things part of keeping the instrument in the best possible condition.

It was also quite rewarding to have some of the youth of our church participate in the Christmas Eve service. I would like to thank them for being a part of this wonderful tradition.

Musically yours,
Tim Wallace, Music Director

Annual Report- Altar Guild 2022

The Altar Guild had a very successful year, and continues to take care of the Altar where we serve.

The free-standing Altar was, again, the city of Bethlehem. Each week, the team in charge, will move or add additional figurines to the manger scene.

Our new and improved Communion has been a new undertaking for all of the members, but they have done a marvelous job.

We are looking forward to continuing our service to the church in 2022.

Respectfully submitted,

Jill Morrison

Eucharistic Visitors - 2021

As the Covid-19 restrictions for in-person visits lifted in June of 2021 our Eucharistic Visitors brought communion to those unable to join us at Worship resulting in 15 receiving communion.

Outreach to the Community - 2021

Trinity Parishioners participated in the "Christmas Angel Toy" event by providing 40+ gifts to the young and youth of our local Community during this past Christmas.

Fund raising event - 2021

Due to the Covid-19 Pandemic no events were held in 2021.

Community Soup Kitchen – Annual Report 2021

The Community Soup Kitchen housed in the Lower Parish Hall here at Trinity Church served in total 122,385 meals in which 831 children were among those in need of a meal. In addition to daily luncheon meal this past year they provided a Breakfast meal each Monday thru Friday mornings and 1 evening dinner resulting in serving 13,823 for Breakfast, 81,032 for Lunch and 27,530 dinners.

In the mist of the Covid-19 Pandemic and restrictions taking place effective March 2020, in 2021 they continued to provide these meals via "TakeOut" thru the Kitchen window located on Maiden Lane.

The Soup Kitchen is not funded by our state or federal governments.

We have been very fortunate to provide these meals to those in need through the receipt of food and generous monetary donations from our Northwest Community.

We are thankful for the team from Trinity who warms and serves our meal to our Guests the 3rd Sunday of each month.

Respectfully submitted,

Lisa Hageman, Director Community Soup Kitchen Director

ANNUAL REPORT FROM OPERATION OVERFLOW - 179th Annual Parish Meeting January 30, 2022

In March of 2020, Operation Overflow ended the season early due to Covid, the sudden loss of volunteers and the closing of churches. In December 2020, Project Overflow started temporarily sheltering the homeless in the building that was formerly St. Mary's School on Pulaski Street. Project Overflow is an entirely different entity than Operation Overflow, though Operation Overflow shared with Project Overflow some of our materials and our policies. Project Overflow involves two paid staff members who work overnight, and during the winter 2021-2022 season, it is being coordinated by Owen Quinn at United Way.

Respectfully submitted,
Conrad Sienkiewicz, Co-chair of Operation Overflow

ANNUAL REPORT FROM ECCT SEASON OF RACIAL HEALING, JUSTICE, AND RECONCILIATION - 179th Annual Parish Meeting January 30, 2022

By resolution of its Annual Convention, the Episcopal Church of Connecticut decided to enter a "Season of Racial Healing, Justice, and Reconciliation."

Conrad Sienkiewicz coordinated REEL TO REAL, a movie discussion series with Rev. Sara Krhla (Church of Christ Congregational in Goshen) and Rev. Rhonda Myers (United Church of Christ Congregational in Torrington). Participants would watch a movie (on their own) and then meet on Zoom for a guided conversation about race and racism in the film, as well as in their lives. In 2021, we watched and discussed SELMA, TIME, THE VISITOR, MA RAINEY'S BLACK BOTTOM, SMOKE SIGNALS, RABBIT PROOF FENCE, GATHER, and CRIP CAMP.

Respectfully submitted,
Conrad Sienkiewicz

GARDEN GUILD - 2021

The Garden Guild meets every Tuesday morning, April through October, to take care of Trinity's landscape. The perennials and shrubs that you all have donated to the gardens continue to flourish adding a cheerful and welcoming street scape to downtown Torrington.

Becky and Susan Carroll, and Ann and Tom Bott are joined by two people who are serving Community Service time and were sent to us by Lisa Hagman, Director of the Soup Kitchen. Bill has been faithfully taking care of our lawns, leaves, edges, etc. for several years now. Without his help and muscle power we would be lost. Jane likes working with us so much that she continues long after her service time expired. *(False names have been used to protect privacy.)*

No need for an invitation. Parishioners are welcome to join us!

TORRINGTON COMMUNITY GARDEN - 2021

Trinity founded Torrington's Community Gardens as a Jubilee project in 2000. The goal was to reach out to urban dwellers and provide them with the opportunity to connect with the earth. A side benefit - excess produce ends up at The Community Soup Kitchen, Fish, and Friendly Hands Food Bank. The pandemic has increased the community's desire for plots, and every plot has been taken the past 2 seasons.

There are 2 sites:

- University Drive opposite the Five Points Gallery campus with 27 plots
- Prime Time House's back yard on North Main Street with 7 plots

Of the 20 gardeners (some have double plots) only 2 (the Botts and Kiki Tucker are Parishioners) so the gardens are another of Trinity's ministry to community.

HIGHLIGHTS OF 2021 FINANCIALS FOR ANNUAL PARISH MEETING

Trinity Episcopal Church

January 30, 2022

Trinity had a surplus of income over expenses of \$18,942 for 2021.

INCOME AND EXPENSES

- Our surplus of income over expenses was comprised of \$6k from Operations, a \$9k Grant from the Diocese and an additional \$4k received from the Payroll Protection Act.
- Like 2020, our expenses benefitted from the less use of our building space for due to the pandemic. We saved money on utilities, fellowship, building maintenance and altar flowers/worship.
- Our pledge yield was 108.8 % – we received \$ \$164,777 in pledges vs. \$151,358 pledged.
- Capital Expenses incurred were for the Soup Kitchen.
- Our expenses for the year were reduced by \$10k because of Fr. Nik's departure on 10/31/21.
- All renters are up to date on their rental payments to us.

LINE OF CREDIT & LONG TERM LOAN

We did not need to draw down our Revolving Line of Credit at all this year. The balance owed on this Line of Credit remains at zero.

We now have a \$94.4k principal balance on the thirty year loan taken out in 2004 for Undercroft Renovation. This is the only debt we have. We did negotiate an interest rate decrease from 5.5% to 3.86%. We are in excellent relative condition regarding debt. The monthly amount we pay on this 17 year old loan is now \$773.

ENDOWMENT

The endowment was \$ 1,018,727 at the beginning of the year and \$1,138,356 at the end of the year. We stuck to our targeted withdrawal of 5% in 2021. When you figure in withdrawals and fees the Endowment investments increased 12.9 % for the year.

CAPITAL CAMPAIGN FUND

We still have \$17k in the Capital Campaign account.

OTHER

The audit of the 2020 books was completed over the summer and there are no issues to report.

Our Cash position is strong with \$47k in our Operating Account at year end.

We are still officially a Parish in good standing with the ECCT (Diocese). 40% of Parishes in CT qualify as this and we are one of them. This means we are up to date with our payments to the

Diocese for Common Mission Support and Insurance, that we are up to date with Clergy Pension payments, that all our Parochial Reports are up to date and that all Audits have been completed. This turned out to be of particular importance in 2021 as the ECCT made Grants to Parishes who serve Low Income Communities. These grants were only to Parishes in Good Standing .The amount of the Grant received on December was \$9,030.

2022

Our projected Budget deficit for 2022 is -\$31,320 .

We have received 46 Pledge Cards for a total of \$137,336 in pledges. In 2021 we had 46 Pledgers for total pledges of \$151,358. In 2020 we had 57 Pledgers for \$ 165,895. The trend has been to receive fewer physical cards but we still receive donations from people. Still, pledges are in decline. For budget purposes the rule is that only physical cards received count towards the budget. I basically kept expense levels for 2022 very close to the 2021 numbers.

The biggest changes to the 2022 Budget are a 15% increase in the cost of Property + Casualty Insurance from \$27k to \$31k and the fact that Waterbury Health will no longer be renting from us after March 22, 2022. We have no control over the Property + Casualty Insurance Rates. We stand to lose \$5k of Rental Income from W.H. but will do everything possible to fill that space. I also budgeted for a ½ time Priest based on our lack of Pledges received. I budgeted for the new Priest-in-Charge to start with us as of March 1. Recall that we increased Fr. Nik to a 60% time Priest several years ago.

Thank you for your support as we begin a new year. Questions about any financial matters should be directed to me at treasurer@trinity-torrington.org

Respectfully submitted,

Robin R. Turpin, Treasurer

Tuesday, January 18, 2022

Trinity Episcopal Church - Torrington CT
Treasurer's Report as of December 2021 for General Fund

Page 1 of 3

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
Income						
400.100	Plate	175	150	2,777*	1,800	1,800
400.200	Current Pledges	9,714	12,615	158,177*	151,358	151,358
400.300	Advance Pledges	0		500		
400.400	Prior Year Pledges	0		6,100		
	Pledges & Fees	\$9,889	\$12,765	\$167,554*	\$153,158	\$153,158
410.100	Altar Flowers/Guild	0	25	0	300	300
410.210	Holiday Memorials/Music	280	25	280	300	300
410.220	Holiday Memorials/Flowers	285	25	580*	300	300
410.300	Trinity Donations (Misc)	1,460	337	3,790	4,000	4,000
410.700	Stole Offerings Rec'd.	0	100	400	1,200	1,200
	Ministry & Program	\$2,025	\$512	\$5,050	\$6,100	\$6,100
450.100	Office Rentals	367	912	8,810	11,010	11,010
450.200	Soup Kitchen Rent	1,000	1,000	12,000	12,000	12,000
450.300	Joyful Noise Rent	600	600	7,200	7,200	7,200
450.900	Other Building Usage	840	838	10,060	10,100	10,100
	Rental & Building Usage	\$2,807	\$3,350	\$38,070	\$40,310	\$40,310
460.100	Gen Endow Transfer to Checking	4,244	4,163	50,916*	50,000	50,000
461.150	B.O.R. Gifts & Requests	0	12	0	100	100
	Endowment Transfers	\$4,244	\$4,175	\$50,916*	\$50,100	\$50,100
445.100	Miscellaneous Gifts For Inc.					
440.000	Donations Collected for Soup Kitchen	0	0	0	0	0
	Total Miscellaneous Gifts For Inc.	\$0	0	\$0	0	0
	Outreach	\$0	\$0	\$0	\$0	\$0
420.100	Donations -Camp Wash.	0	0	0	0	0
480.000	PPP INCOME	0		4,000		
490.000	Grant from ECCT	9,030		9,030		
	Total Income	\$27,997	\$20,802	\$274,621*	\$249,668	\$249,668
Expense						
500.100	Rector's Salary	0	2,499	26,939	29,933	29,933
500.101	Rector's Housing	0	1,163	12,115	14,000	14,000
500.102	Rector's Self Emp Tax	0	372	3,844	4,442	4,442
500.103	Pension Fund Expense -Rector	0	721	3,976	8,707	8,707
500.104	Group Med. Ins. - Rector	(600)	1,055	11,123	12,605	12,605
500.105	Life Insurance Exp. -Rector	0	0	0	0	0
510.100	Clergy Continuing Education	0	156	0	1,850	1,850
510.400	Clergy - Auto & Travel Exp.	0	57	105	750	750

Tuesday, January 18, 2022

Trinity Episcopal Church - Torrington CT
Treasurer's Report as of December 2021 for General Fund

Account # Account Name Period Activity Monthly Budget YTD Balance Budget YTD Annual Budget

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
510.600	Clergy Business Exp.	0	57	0	750	750
	Rector Expenses	(\$600)	\$6,080	\$58,104	\$73,037	\$73,037
500.400	Director of Music Salary	1,461	1,587	18,999	19,000	19,000
500.401	Social Security Expense Exp-Dir. Music	111	123	1,453	1,454	1,454
500.500	Staff Bookkeeper	0	0	0	0	0
500.502	Social Security Exp. - Bookk.	0	0	0	0	0
500.600	Administrative Asst. Salary	2,198	2,379	28,581*	28,581	28,581
500.601	Social Security Exp.-Admin. Assist.	168	184	2,186*	2,186	2,186
500.602	Pension Fund Expense Exp-Adm. Assist.	232	287	2,572	3,400	3,400
500.603	Group Med. Ins.-Admin. Assist.	57	87	684		
505.100	Supply Organist	0	87	600	1,000	1,000
505.200	Supply Clergy	600	87	1,200*	1,000	1,000
	Support Staff Salary & Benefits		\$4,829	\$56,277	\$56,621	\$56,621
	Total Staff Expenses	\$4,229	\$10,814	\$114,381	\$129,658	\$129,658
520.125	Fellowship & Coffee Exp.	0	225	297	2,700	2,700
520.200	Evangelism & New Members	0	13	240*	200	200
	Fellowship & Communication	\$0	\$238	\$537	\$2,900	\$2,900
549.100	Diocesan Pledge	1,999	2,004	23,988	23,993	23,993
	Pledged to Diocese	\$1,999	\$2,004	\$23,988	\$23,993	\$23,993
560.100	Altar Guild	0	38	586*	500	500
560.200	Altar Flowers	60	57	168	750	750
560.300	Worship & EvenSong	130	100	239	1,200	1,200
560.400	Stole Payments	0	87	200	1,000	1,000
	Worship	\$191	\$282	\$1,193	\$3,450	\$3,450
570.100	Nursery	0	0	0	0	0
	Youth Program	\$0	\$0	\$0	\$0	\$0
	Total Ministry	\$2,190	\$2,286	\$25,181	\$27,443	\$27,443
525.100	Church School Exp. & J2A	0	38	0	500	500
525.150	Background Check Exp.	0	13	22	200	200
525.200	Adult Ed. Expense	0	38	0	500	500
	Education	\$0	\$89	\$22	\$1,200	\$1,200
530.100	Liturgical Music Exp.	0	87	169	1,000	1,000
530.200	Music- Organ Tuning	943	250	3,043*	3,000	3,000
	Liturgical Music	\$943	\$337	\$3,212	\$4,000	\$4,000
580.104	Property Insurance	2,118	2,239	25,420	26,912	26,912
580.105	Workmen's Compensation	54	62	652	700	700

Tuesday, January 18, 2022

Trinity Episcopal Church - Torrington CT
Treasurer's Report as of December 2021 for General Fund

Page 3 of 3

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Annual Budget
580.200	Repairs & Maintenance	\$2,172	\$2,301	\$26,072	\$27,612	\$27,612
580.300	Grounds & Building Maintenance	985	500	4,195	6,000	6,000
580.400	Maintenance Contracts	430	413	5,332*	5,000	5,000
580.500	Outside Cleaning Service	0	75	617	900	900
580.600	Trash Removal	188	238	2,209	2,900	2,900
580.700	Janitorial Supplies	369	359	4,357*	4,308	4,308
580.800	Cloister Garden Exp.	87	150	1,378	1,800	1,800
		0	106	0	1,250	1,250
	Building & Property	\$2,060	\$1,841	\$18,091	\$22,158	\$22,158
585.100	Fuel	2,947	1,500	20,330*	18,000	18,000
585.200	Electricity	694	750	9,510*	9,000	9,000
585.300	Water	0	137	1,126	1,600	1,600
585.400	Sewer	398	69	797	850	850
	Utilities	\$4,040	\$2,456	\$31,764*	\$29,450	\$29,450
580.898	Capital Expenses	0	163	2,853*	2,000	2,000
	Total Building Expense	\$8,273	\$6,761	\$78,782	\$81,220	\$81,220
590.100	Audit	0	185	2,175	2,275	2,275
590.200	Copying Machine	514	600	7,289*	7,200	7,200
590.300	Office Expense	309	337	1,430	4,000	4,000
590.400	Postage	11	125	1,759*	1,500	1,500
590.500	Telecommunications	497	363	6,561*	4,400	4,400
590.700	Bank Service Charges	35	35	476*	420	420
590.750	Miscellaneous Admin	346	363	4,267	4,400	4,400
	Administration	\$1,713	\$2,008	\$23,960	\$24,195	\$24,195
595.300	Revolving Loan Interest	0	0	0	0	0
	Capital Loan Payment	\$0	\$0	\$0	\$0	\$0
595.310	Capital Loan Interest & Principal	773	823	9,600	9,832	9,832
	Total Expense	\$18,123	\$23,356	\$255,678	\$280,448	\$280,448
Difference		\$9,873	(\$2,554)	\$18,942	(\$30,780)	(\$30,780)

* = Income/Expense exceeds amount budgeted to date

2022 BUDGET and NOTES - TRINITY EPISCOPAL CHURCH

	2019 <u>ACTUAL</u>	2020 <u>ACTUAL</u>	2021 <u>BUDGET</u>	2022 <u>BUDGET</u>
Income				
Plate	2,465	4,953	1,800	3,000
Current Pledges	186,440	174,530	151,358	137,336
Advance & Prior Year Pledges		530.00		
	<u>188,905</u>	<u>180,013</u>	<u>153,158</u>	<u>140,336</u>
Altar Flowers/Guild	25	85	300	300
Holiday Memorials/Music	25	-	300	300
Holiday Memorials/Flowers	745	-	300	300
Misc. Trinity Donations	3,833	4,538	4,000	4,000
Stole Offerings received	2,600	850	1,200	1,000
Ministry & Program	<u>7,228</u>	<u>5,473</u>	<u>6,100</u>	<u>5,900</u>
TAH & Waterbury Health Rentals	4,410	15,225	11,010	6,060
Soup Kitchen Rent	12,000	12,000	12,000	12,000
Joyful Noise Rent	7,200	7,200	7,200	7,200
Other Building Usage	11,465	1,500	500	500
Other Church Rental	-	9,187	9,600	9,600
Building Use	<u>35,075</u>	<u>45,112</u>	<u>40,310</u>	<u>35,360</u>
Endowment Transfer to Checking	43,652	48,753	50,000	55,000
PPP INCOME		18,700		
EIDL INCOME		4,000		
Book of Remembrance	150	130	100	100
	<u>150</u>	<u>22,830</u>	<u>100</u>	<u>100</u>
TOTAL INCOME	\$ 275,010	\$ 302,181	\$ 249,668	\$ 236,696
Expenses				
Rector's Salary	27,427	28,961	29,933	20,448
Rector's Housing	13,980	14,000	14,000	11,667
Rector's Self-Employ. Tx	4,188	4,176	4,442	3,247
Rector's Pension Fund	8,211	10,118	8,707	6,365
Rector's Medical & Dental Insurance	10,560	11,319	12,605	10,000
Rector Continuing Education	565	-	1,850	1,542
Clergy Auto & Travel Expense	269	45	750	625
Clergy Business Expense	168	-	750	625
Rector Expenses	<u>65,368</u>	<u>68,619</u>	<u>73,037</u>	<u>54,519</u>

	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
Director of Music Salary	14,250	17,903	19,000	19,000
Dir. Of Music - Soc. Security	1,090	1,370	1,454	1,454
Bookkeeper Salary & Soc. Security	3,359	2,325	-	-
Admin. Assistant Salary	27,040	28,090	28,581	28,581
Admin. Assistant Soc. Security	2,068	2,148	2,186	2,186
Pension & Dental- Admin. Assistant	3,117	3,171	3,400	3,400
Supply Clergy	-	-	1,000	1,000
Supply Organist	4,150	1,600	1,000	1,000
Support Staff Expense	55,074	56,607	56,621	56,621
Evangelism + Outreach	194	834	200	400
Outreach	\$ 194	\$ 834	200	400
Diocesan Pledge	24,072	23,776	23,993	23,500
Altar Guild	485	501	500	500
Altar Flowers	523	415	750	750
Liturgical Music	620	556	1,000	1,000
Fellowship & Coffee Hour	3,858	1,033	2,700	1,500
Adult Education/Ministry	198	-	500	500
Organ and Piano Tuning	1,788	2,037	3,000	3,000
Worship	1,018	757	1,200	1,200
Stole Payments	800	500	1,000	1,000
Worship & Fellowship	\$ 9,290	\$ 5,799	10,650	9,450
Background Check Expense		-	200	100
Church School Expense	230	316	500	500
Youth	\$ 230	\$ 316	\$ 700	\$ 600
Property Insurance	18,604	22,427	26,912	30,949
Workmens Comp. Insurance	660	648	700	700
Insurance	\$ 19,264	\$ 23,075	27,612	31,649
Outside Cleaning Service	2,011	2,334	2,900	3,300
Repairs & Maintenance	3,867	2,166	6,000	6,000
Grounds & Building Maintenance	5,645	4,262	5,000	5,000
Capitalized Expenses	-	962	2,000	2,000
Maintenance Contracts	2,605	944	900	900
Cloister Garden Expense	-	460	1,250	1,250
Trash Removal	4,108	4,220	4,308	5,004
Janitorial Supplies	2,873	1,584	1,800	1,800
Building & Property	\$ 21,109	\$ 16,932	24,158	25,254

	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
Fuel (Gas)	19,395	17,251	18,000	19,800
Electricity	10,590	6,716	9,000	9,900
Water	2,162	1,464	1,600	1,600
Sewer	926	1,174	850	850
Utilities	\$ 33,073	\$ 26,605	29,450	32,150
Total Building Expense	\$ 73,446	\$ 66,612	81,220	89,053
Audit	2,275	2,175	2,275	2,275
Copying Machine Lease	6,912	7,801	7,200	7,200
Office Expense	3,215	1,858	4,000	4,000
Postage	1,350	1,405	1,500	1,500
Telecommunication	5,590	4,820	4,400	4,800
Bank Service Charges	445	400	420	420
Misc. Admin	2,573	3,445	4,400	4,400
Total Admin.	22,360	21,904	24,195	24,595
Interest on Line of Credit	1,402	245	0	0
Loan Payment (30 year Capital Loan)	10,967	9,831	9,832	9,277
Total Debt Service	12,369	10,076	9,832	9,277
TOTAL EXPENSE	\$ 262,403	\$ 254,542	\$ 280,449	\$ 268,016
Surplus or (Deficit) for the Year	\$ 12,607	\$ 47,639	\$ (30,781)	\$ (31,320)